



October 30, 2013

Issue: #31



PLEASE NOTE: New Certificate of Insurance Request Form

A Certificate of Insurance Request Form has been created to help make the certificate request process easier. We feel this tool will be helpful since the processing of certificate requests are often delayed due to a lack of necessary information.

Going forward, this form is required when requesting a Certificate of Insurance. It is a "fill-in" type form for your convenience.

The form indicates the different types of certificates and what information we need in order to process your request. You only have to fill out the information for the type of certificate you currently need. If information we need is missing we will contact you and reference the question # on the form needed in order to issue your certificate.

Feel free to contact Susan Cordwell scordwell@njsbaig.org with any questions or concerns regarding the new Certificate of Insurance Request Form

Please [Click Here](#) for Certificate of Insurance Request Form and [Click Here](#) for the SDA Requirements Form.

Thank you!

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