



## Affirmative Action Officer Training

For the District AA Officer - Civil rights and the law. How to respond to and document a complaint. The subtleties of sexual harassment, diversity and discrimination will be explored with the use of actual case studies. For AAO's and Administrators.

### *Dates, Locations and Times:*

**Date:** November 21, 2013  
**Location:** Avon Elementary School, 505 Lincoln Avenue, Avon, NJ 07717  
**Time:** 8:30 a.m. to 11:00 a.m.

**Date:** November 22, 2013  
**Location:** Lawrence Township Board of Education, 2565 Princeton Pike, Lawrenceville, NJ 08648  
**Time:** 9:00 a.m. to noon

**Date:** December 6, 2013  
**Location:** Regional Risk Managers, 777 Terrace Avenue, Suite 309, Hasbrouck Heights, NJ 07604\*\*  
(\*Entrance to the Visitors' parking on the Lobby level of the building is from Route 17 North. Park in an unmarked space.)  
**Time:** 9:00 a.m. to noon

### **Reservations:**

Please contact Sue Williams at 609-386-6060 extension 3005 or via email at [swilliams@njsbaig.org](mailto:swilliams@njsbaig.org).

**Cost per person:** NJSBAIG Member District: \$20.00\*\*  
Non-Member District: \$30.00

**Please make checks payable to New Jersey School Boards Association Insurance Group (NJSBAIG).**

\*\*Districts who are currently insured through the *New Jersey School Boards Association Insurance Group at 450 Veterans Drive, Burlington, NJ 08016*