



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

BOARD OF TRUSTEES MEETING
Wednesday, January 24, 2024
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ
Meeting 1:00 p.m.

JANUARY AGENDA

PUBLIC SESSION

ITEM

1. Call to Order:

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger*, www.NJ.com, and *Trenton Times* on July 7, 2023. Notice of this meeting was also filed with the New Jersey Secretary of State. Electronic notice of this meeting was also posted to NJSIG's website at www.njsig.org.

2. Roll Call:

Stephanie Brown, Ed.D.
Richard J. Casey
Christopher Carrubba

Damaris Gurowsky
Irene Le Febvre
Jamie P. Moscony

Christopher Russo, Ed.D.
Nicholas Bice
Alix Silva

3. Acceptance of the public session minutes for November 15, 2023.

4. Public Participation – Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons – Reports/Comments

6. Reports:

A. Executive Director Report
B. Accounting/Finance Report
C. Underwriting Report

Jill Deitch
Michele Carosi
Claire King

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| D. Claims Report | Sherwin Archibald |
| E. Information Technology Report | Jeff Cook |
| F. Member Services & Loss Control Report | Lauren Schilling |

7. Discussion Items:

- | | |
|--|---------------------------|
| A. Reinsurance property renewal meetings, update | Jill Deitch |
| B. Casualty reinsurance renewal meetings, update | Jill Deitch |
| C. Vacant buildings – new language | Jill Deitch & Claire King |
| D. Sub-fund administrator meeting | Lauren Schilling |
| E. March 7, 2024 Broker Meeting | Jill Deitch |
| F. A5659 and S4059 | Jill Deitch |

8. Action Items:

- | | |
|--|-------------------|
| A. Checking accounts & new claims ratification
(NJSIG No. 0124-01) | Michele Carosi |
| B. Authorization to invest additional funds
(NJSIG No. 0124-02) | Jill Deitch |
| C. Surplus return
(NJSIG No. 0124-03) | Jill Deitch |
| D. Contracting | |
| i. Independent medical examination services
(NJSIG No. 0124-04) | Sherwin Archibald |
| ii. Temporary staffing services
(NJSIG No. 0124-05) | Michele Carosi |
| E. Revisions to Policy # 8020 – second reading
(NJSIG No. 0124-06) | Jill Deitch |
| F. Revisions to Plan of Risk Management – second reading
(NJSIG No. 0124-07) | Jill Deitch |

9. New Business

10. Executive Session

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, the Open Public Meetings Act (“OPMA”), N.J.S.A. 10:4-6 *et. seq.*, authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the OPMA requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee.

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.