



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Wednesday, November 15, 2023  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 1:00 p.m.

## NOVEMBER AGENDA

### PUBLIC SESSION

#### ITEM #

#### 1. Call to Order:

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger*, [www.NJ.com](http://www.NJ.com), and *Trenton Times* on July 7, 2023. Notice of this meeting was also filed with the New Jersey Secretary of State. Electronic notice of this meeting was also posted to NJSIG's website at [www.njsig.org](http://www.njsig.org).

#### 2. Roll Call:

Stephanie Brown, Ed.D.	Damaris Gurowsky	Christopher Russo, Ed.D.
Richard J. Casey	Irene Le Febvre	Nicholas Bice
Christopher Carrubba	Jamie P. Moscony	Alix Silva

#### 3. Acceptance of the public session minutes for October 18, 2023.

#### 4. Public Participation – Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

#### 5. Sub-fund Liaisons – Reports/Comments

#### 6. Reports:

A. Executive Director Report	Jill Deitch
B. Accounting/Finance Report	Michele Carosi

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|--|-------------------|
| C. Underwriting Report                   | Claire King       |
| D. Claims Report                         | Sherwin Archibald |
| E. Information Technology Report         | Jeff Cook         |
| F. Member Services & Loss Control Report | Lauren Schilling  |

7. Discussion Items:

- |  |   |
|--|---|
| A. NJSIG Investments: Wilmington Trust | Mary Alice Avery & Zia<br>Qasim, Wilmington Trust |
| B. NJSBA Workshop Recap                | Jill Deitch & Lauren Schilling                    |
| C. Board Committee Assignments & Terms | Jill Deitch                                       |
| D. Executive Director contract         | Dave Rapuano, Esq.                                |

8. Action Items:

- |   |  |
|---|--|
| A. Financial Audit 6/30/23<br><b>(NJSIG No. 1123-01)</b>                                  | Michele Carosi & Dennis<br>Skalkowski (Bowman & Co.) |
| B. Checking accounts & new claims ratification<br><b>(NJSIG No. 1123-02)</b>              | Michele Carosi                                       |
| C. Contracting  |  |
| i. Vision benefits insurance<br><b>(NJSIG No. 1123-03)</b>                                | Jill Deitch  |
| ii. Underwriting policy management software<br>and services<br><b>(NJSIG No. 1123-04)</b> | Jeff Cook  |
| D. Revisions to Policy # 8020 – first reading<br><b>(NJSIG No. 1123-05)</b>               | Jill Deitch  |
| E. Revisions to Plan of Risk Management – first<br>reading<br><b>(NJSIG No. 1123-06)</b>  | Jill Deitch  |
| F. Executive Director contract<br><b>(NJSIG No. 1123-07)</b>                              | Dave Rapuano, Esq.                                   |

9. New Business

10. Executive Session

**EXECUTIVE SESSION**

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, the Open Public Meetings Act (“OPMA”), N.J.S.A. 10:4-6 *et. seq.*, authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the OPMA requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee.

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.