



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

BOARD OF TRUSTEES MEETING
Wednesday, November 16, 2022
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ
Meeting 1:00 p.m.

NOVEMBER AGENDA

PUBLIC SESSION

ITEM #

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on July 11, 2022. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.
Richard J. Casey
Christopher Carrubba

Damaris Gurowsky
Irene Le Febvre
Joseph Meloche, Ed.D.

Christopher Russo, Ed.D.
Dana Sullivan
Vacant

3. Acceptance of the public and executive session minutes for October 19, 2022.

4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

6. Reports:

- A. Executive Director Report
- B. Accounting/Finance Report
- C. Underwriting Report

Jill Deitch
Michele Carosi
Claire King

- D. Claims Report Sherwin Archibald
- E. Information Technology Report Jeff Cook

7. Discussion Items:

- A. NJSIG Investments: Wilmington Trust Mary Alice Avery & Zia Qasim, Wilmington Trust
- B. Trustee nominations Jill Deitch

8. Action Items:

- A. Financial Audit 6/30/21 Michele Carosi & Dennis Skalkowski, Bowman & Co.
(NJSIG No. 1122-1)
- B. Checking accounts and new claims ratification Michele Carosi
(NJSIG No. 1122-2)
- C. Contracting:
 - 1. Insurance brokerage services Jill Deitch
(NJSIG No. 1122-3)
 - 2. Independent medical examination services Sherwin Archibald
(NJSIG No. 1122-4)
 - 3. Executive Director contract Dave Rapuano, Esq.
(NJSIG No. 1122-5)

9. New Business

10. Executive (Closed) Session

EXECUTIVE/CLOSED SESSION

EXECUTIVE/CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive/closed session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive/closed session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive/closed session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.