



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

**Board of Trustees Meeting Minutes of July 19, 2023
(Ratified at the Board of Trustees Meeting on September 20, 2023)**

New Jersey Schools Insurance Group’s Board of Trustees Meeting of July 19, 2023 took place at NJSIG’s office, located at 6000 Midlantic Drive, Suite 300 North, Mount Laurel, New Jersey 08054, and by video teleconference.

ATTENDEES

Participants: Phil Williams; Taylor Forst; David Rapuano

NJSIG Staff: Jill Deitch, Esq.; Jeff Cook; Michele Carosi; Claire King; Sherwin Archibald; Lauren Schilling; Beth Ferlicchi, Esq.; Benjamin Ziemann, Esq.

ITEM #1 CALL TO ORDER

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger*, www.NJ.com, and *Trenton Times* on July 7, 2023. Notice of this meeting was also filed with the New Jersey Secretary of State. Electronic notice of this meeting was also posted to NJSIG’s website at www.njsig.org. The meeting was called to order at approximately 1:00 p.m.

ITEM #2 ROLL CALL

Stephanie Brown, Ed.D.	–	Absent
Nicholas Bice	–	Present
Richard Casey	–	Present
Christopher Carrubba	–	Present
Damaris Gurowsky	–	Present
Irene LeFebvre	–	Present
Jamie Moscony	–	Present

Chris Russo, Ed.D. – Present
Vacant – Absent

**ITEM #3 ACCEPTANCE OF THE PUBLIC AND CLOSED SESSION
MINUTES OF June 21, 2023.**

Action Taken: Moved (Casey) \ Second (Gurowsky) \ Carried (Affirmative
Votes = Bice, Casey, Carrubba, Gurowsky, LeFebvre,
Moscony, Russo) to accept the June 21, 2023 Board of
Trustees meeting minutes.

ITEM #4 PUBLIC PARTICIPATION

Public participation was invited. There was no public participation.

ITEM #5 DISCUSSION ITEMS

A. Future property program

Presented by Deitch. Welcomed NJSIG’s reinsurance brokers, Phil Williams and Taylor Forst of Alliant Insurance Services, Inc., to discuss the current state of the property market, what other pools are doing on their property programs, and how NJSIG will prepare for renewal.

B. Remote work pilot program

Presented by Deitch. Discussed plan to extend remote work pilot program for another year, ensuring consistent productivity during remote work, and continuing to develop remote work productivity metrics. Comments also provided by Cook, Carosi, King, Schilling, and Archibald about their respective departments.

C. NJSIG’s office space

Presented by Deitch and Carosi. Discussed exploring office space options in light of expiring lease, increased maintenance and utilities fees, and remote work.

ITEM #6 ACTION ITEMS

A. Contracting: Outside counsel - coverage, subro., SBIG – updated (NJSIG No. 0723-01)

Presented by Archibald.

Action Taken: Moved (LeFebvre) \ Second (Casey) \ Carried (Affirmative Votes = Bice, Casey, Carrubba, Gurowsky, LeFebvre, Moscony, Russo) to approve the resolution as presented. No opposition or abstentions.

B. Checking accounts & new claims ratification (NJSIG No. 0723-02).

Presented by Carosi.

Action Taken: Moved (Casey) \ Second (Gurowsky) \ Carried (Affirmative Votes = Bice, Casey, Carrubba, Gurowsky, LeFebvre, Moscony, Russo) to approve the resolution as presented. No opposition or abstentions.

ITEM #7 NEW BUSINESS

No new business.

ITEM #8 CLOSED (EXECUTIVE) SESSION

Action Taken: Moved (LeFebvre) \ Second (casey) \ Carried (Affirmative Votes = Bice, Casey, Carrubba, Gurowsky, LeFebvre, Moscony, Russo) to enter closed session at approximately 2:15 p.m. No opposition or abstentions.

WHEREAS, N.J.S.A. 10:4-6, et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive/closed session.

[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]



ITEM #9 ADJOURN MEETING

Action Taken: Moved (Gurowsky) \ Second (LeFebvre) \ Carried (Affirmative Votes = Bice, Casey, Carrubba, Gurowsky, LeFebvre, Moscony, Russo) to adjourn the meeting at approximately 2:56 p.m.