



New Jersey Schools Insurance Group
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Mount Laurel, New Jersey 08054
www.njsig.org

Board of Trustees Meeting of September 15, 2021
Board of Trustees Meeting Minutes of July 27, 2021 – Board Retreat

New Jersey Schools Insurance Group’s (NJSIG) Board of Trustees Meeting of July 27, 2021 – Board Retreat, at NJSIG’s Mount Laurel office.

ATTENDEES

Trustees: Chris Carrubba, Dana Sullivan, Richard Casey, Christopher Russo, Ed. D., Steven Robinson, Stephanie Brown, Irene Le Febvre, Joseph Meloche

Participants: David Rapuano, Esq. of *Archer*

NJSIG

Staff: Jill Deitch, Esq., *Executive Director*, Michele Carosi, *Chief Financial Officer*, Jeff Cook, *Information Systems Manager*, Claire King, *Underwriting Manager*, Debra Rice, *Client Relations/Safety and Risk Control Manager*, Sherwin Archibald, *Claims Manager*, Stephen Tucker, Esq., *General Counsel*, Beth Ferlicchi, Esq., *Assistant General Counsel*, Renee Johnson-Payne, *Executive Assistant*, Ivy Davis, *Sr. Business Development Specialist*, Sameer Sarfraz, *Sr. Safety and Risk Control Rep.*

ITEM #1 CALL TO ORDER

Pursuant to N.J.S.A. 10:4-10, with a quorum present, the meeting was called to order at approximately 10:10 a.m. In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of this meeting was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on July 26, 2021. Copies of these notices are on file with the New Jersey Secretary of State.

ITEM #2 ROLL CALL

Stephanie Brown, Ed.D.	√	Irene Le Febvre	√	Chris Russo, Ed.D.	√
Richard Casey	√	Joseph Meloche, Ed.D	√	Josephine Sharpe	A
Chris Carrubba	√	Steven K. Robinson	√	Dana Sullivan	√

ITEM #4 PUBLIC PARTICIPATION

There was no public participation.

ITEM #5 SUB-FUND LIAISONS – Reports/Comments

There were no sub-fund liaison reports/comments.

ITEM #6 REPORTS:

There were no management reports.

ITEM #7 DISCUSSION ITEMS

A. New Chairperson discussion - Discussion item presented by Deitch. Russo indicated that he intends on leaving the NJSIG Board of Trustees in June 2022.

ACTION ITEMS:

1. Motion to appoint Russo as Chairperson of the Board

Action Taken: M (Russo)\ S (Le Febvre)\ Carried (Affirmative Votes = Carrubba, Sullivan, Casey, Russo, Robinson, Brown, Le Febvre, Meloche) to appoint Russo as Chairperson of the Board.

2. Motion to appoint Sullivan as Vice Chairperson of the Board

Action Taken: M (Le Febvre)\ S (Meloche)\ Carried (Affirmative Votes = Carrubba, Sullivan, Casey, Russo, Robinson, Brown, Le Febvre, Meloche) to appoint Sullivan as Vice Chairperson of the Board.

DISCUSSION ITEMS (CONTINUED)

- B. Pooling discussion and the future of NJSIG** - Discussion item presented by Deitch. Archibald, King, Carosi and Tucker also contributed to the presentation.
- C. NJSIG COVID-19 2020/2021 refund** - Discussion item presented by Deitch. Trustees expressed an interest in the COVID-19 2020/2021 refund project. Deitch indicated we will begin exploring this.
- D. Cyber liability retentions** - Trustees expressed an interest in exploring cyber liability retentions and alternative options to work on this issue and help districts address increased deductibles.
- E. NJSIG Trustees' obligations** - Rapuano presented on Board of Trustee membership. This presentation was an overview of the Trustees' obligations under NJSIG's bylaws.

ITEM #8 ACTION ITEMS:

There were no other action items.

ITEM #9 NEW BUSINESS

There was no new business.

ITEM #10 MOTION TO ADJOURN

Action Taken: M (Le Febvre)\ S (Robinson)\ Carried (Affirmative Votes = Carrubba, Sullivan, Casey, Russo, Robinson, Brown, Le Febvre, Meloche) to adjourn the meeting at 11:46 am.

Jill Deitch

Jill Deitch, Esq.
Executive Director